

Indiana Principal Leadership Institute / Advisory Board Meeting Minutes

June 17, 2014

Present: Senator Carlin Yoder; Linda Marrs-Morford; Steve Gruenert; Todd Bess; IPLI Graduate Assistant, Mary Ray; and IPLI Administrative Assistant, Lori Davis. Michelle Lavin attended the meeting via phone conference.

Next meeting: TBD

I. Welcome

Chairperson, Todd Bess called the meeting to order and turned the meeting over to Linda Marrs-Morford.

II. Discussion

- Marrs-Morford explained the requirements of the Indiana Principal Leadership Institute's (IPLI) annual report that is due to the legislature at the end of the program's first year. The report will include an overview of the IPLI Program, explaining the law as it was passed in 2013. It will also include the conceptual framework of IPLI; highlights of the first year; the services IPLI provides to its participants including seminars, mentoring, resource support, membership to the Indiana Association of School Principals, registration to the IASP Fall Conference, and registration to Ed Leaders Network. The report will include the services that are provided to all Indiana Principals such as all seminar resources on the IPLI website and the newly created webinar series, *Finding, Hiring, & Retaining Effective Teachers*. The annual report will stress the impact IPLI is having on ALL Indiana schools. The final report includes a map of where the IPLI participants are located throughout the state as well as a summary of the impact on Indiana schools, poverty rates, and A-F School Accountability of participating schools.

Senator Yoder asked for clarification on the selection process of IPLI Participants. He suggested we try to recruit lower-grade schools. It was discussed that we seek out those schools in the future.

Bess asked Senator Yoder if the report format and the included information would be pleasing to the legislature. Yoder believes the report shows a wide-range of activities and is the exact type of program the legislature had in mind when they passed the bill.

Lavin mentioned she has a principal in her district going through the IPLI program and the feedback she is receiving aligns with everything listed in the report.

The legislative report will contain a brief summary of the budget and the current /expected financial status. Yoder asked if the current allotted budget is adequate to meet IPLI needs. He will discuss with Senator Kenley the importance of the program and the funding that is needed to continue the program.

- Marris-Morford discussed the strategic planning meeting that was held with the Design Team in April. She shared the focus of our seminars and the importance that we provide the highest quality/most important material possible. She informed the board the partnership IPLI has created with Marzano Research Laboratories. IPLI will be utilizing their program during the second-year of Cohort #1. Marris-Morford discussed Marzano's program which focuses on high-reliability schools and how it aligns with our program. She believes partnering with Marzano adds credibility to IPLI.
- Bess discussed the newly formed program, Indiana New Administrator Leadership Institute (INALI). This is a program supported by the Indiana Principal Leadership Institute, the Indiana Association of School Principals, and the Indiana Association of Public School Superintendents to mentor new administrators. This is an expansion of the current IASP new administrator program already in place. Through the partnership with the three organizations, the program will expand and will be a two-year developmental program with several seminar/meeting dates. In addition, participants will be trained by highly-qualified mentors. INALI is a great way to support administrators just starting out where IPLI is geared for those who have several years of experience. The cost of INALI is \$600 which includes memberships to Ed Leaders, IASP, and the registration fee for the IASP conference.

Yoder asked who is "in charge" of the program. The majority of the training and administration will fall under the umbrella of IPLI and its current staff and will be housed at Indiana State University. Gruenert inquired as to who will be creating the curriculum. Bess answered some training material are already in place. It will be molded to fit the changing needs of new administrators, and IPLI will create additional curriculum. Gruenert likes the idea of INALI leading into IPLI with different material being covered in the two programs. The goal would be for participants to first go through the INALI program and then transfer into IPLI.

Though the premise of INALI is for a brand new administrator, Bess explained that he is getting calls from people with just a few years' experience wanting to join. The question was asked "Do we open this up to those with a few years' experience needing the training they didn't receive?" Yoder believes it would be beneficial to open it up because there is obviously a need for such training. Lavin stated that she would have loved to have had such a program when she was starting out and believes such a program is invaluable. Not only will INALI provide training to support the word of new administrators, it also creates a network, as does IPLI, for principals to ask for help with others who might be facing similar issues.

Bess stated they have identified potential mentors for INALI but have not reached out until there is a better idea of who is applying. Gruenert asked if the DOE is supportive of this program. Bess has been in communication with the DOE and will be discussing INALI face-to-face with them later today. Yoder asked if mentors will be compensated for their times. Bess replied that they will receive a stipend and hopefully the \$600 fee will be sufficient for the program. Bess believes that this is the type of program the legislature is looking for when they created IPLI, as it is a seedling of the initial program. Steve wonders if in the future an additional branch can be made off of INALI. There was some discussion on whether there is a need for a program for new superintendents.

III. Wrap Up

Linda was given the okay to polish up the current report and prepare a final copy for the legislature. Linda has created an outline of the two-year program as it is currently mapped out and will include it with the report.

The next meeting date was discussed with possibly meeting in October or November. Gruenert believes it would be good to have the Advisory Board actually attend an IPLI seminar.

It was brought before the board that Advisory Board member, Karla Kelly has had to resign from the Board due to moving out of the state. Linda has reached out to Todd Slagle to possibly find a replacement from the Evansville area.

IV. Adjournment

The meeting adjourned at 9:40 am