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The mission of the Indiana Principal Leadership Institute is to provide building-level principals with the skills and tools needed to increase their personal leadership capacities, as well as to increase the learning capacity of their schools.

Indiana Principal Leadership Institute / Advisory Board

Meeting Minutes

Date: June 7, 2018

Present: Rick Burger, Senator Jon Ford, Greg Goode, Linda Marrs-Morford, Steve Gruenert, Paul Kaiser, Zachary Waggoner, David Hoffert, Shawn Wright-Browner, Mike Pinto, (Kelly Wittman & Todd Bess via telephone)

Absent: J.T. Coopman

Minutes By: Lori Davis, IPLI Program Coordinator

Location: Indiana State University's Indianapolis Office, 101 W Ohio Street, Indianapolis, IN

Next meeting: August 28, 2018

I. Welcome

Chairperson Paul Kaiser called the meeting to order at 10:00 a.m.

II. IPLI Advisory Board Responsibilities

- Members were directed to the folders for a reminder of the Advisory Board Responsibilities.

III. Director's Report

IPLI Director, Dr. Linda Marrs-Morford presented the Director's report. The report highlighted the following:

- Sixty-two principals graduated with Cohort 4 during the April 2018 seminar.
- Cohorts 4 and 5 presented their Action Research Projects during the April seminars. Summaries of the projects will be posted on the IPLI website. Mentors identified outstanding projects for possible presentations at the November IASP Conference. Linda will work with principals to prepare the proposals and if accepted, the presentations.
- Cohort 5, beginning year two, is currently at 58 principals, 11 mentors, and 116 teacher-leaders.
- IPLI extended an invitation to 63 principals to be part of IPLI Cohort 6. The current number set to begin Cohort 6 in July is 54 principals and 11 mentors. The official enrollment will be available after the July 2018 seminar.
- The *2017-2018 IPLI Annual Report* will be sent out via Greg Goode to all Indiana legislators by June 30, 2018. An electronic copy of the report will be available on the IPLI website.
- The *2017-2018 IPLI Making an Impact Report* was completed in February 2018.
- There is now an IPLI Leadership Team, which will take on the role of the original IPLI Design Team. This group consists of six IPLI mentors, Linda Marrs-Morford, and Steve Gruenert. The Leadership Team will be involved in multiple aspects of the program including the Action Research component of IPLI. Dr. Nancy Dana has presented

this topic to the cohorts for the past four years, but she will work with the Leadership Team to allow the team to assume responsibilities for certain aspects of the training. Dana will be holding a training session with this group on June 11.

Other duties of the Leadership Team include:

- Assisting the Director in continued development of IPLI,
- Working with the Director to develop and implement yearly recruitment plans,
- Working with the Director to develop and implement communication, marketing, and lobbying plans,
- Working with the Director to develop leadership capacity within IPLI, and
- Working with the Director to develop a post-graduation program for IPLI principals.

Leadership Team members will receive a stipend payment for their service. At this time, an amount has not been determined. The IPLI Design Team will reconvene only if a major change in the program occurs or if the Leadership Team requests assistance.

- One of the charges by the state legislators is to provide support to IPLI graduates. IPLI graduates are invited to attend seminars to hear keynote speakers. The Leadership Team would like to design a more formal program for graduates. Suggestions include having continued regional meetings and possibly two seminars per year. The group would like to launch this new program in 2019.
- Senator Jon Ford will be receiving the annual IPLI Service Award during the 2018 Summer Seminar.
- John Hattie is currently scheduled to be the keynote speaker during the 2019 Summer Seminar. This presentation will be opened up to graduates and several other organizations. Depending on the response, there may have to be a change of venue.
- Recent personnel changes in IPLI include the loss of a part-time student worker. The ISU Department of Education is willing to share a staff member to offer assistance during the seminars.
- On March 14, 2018, Linda Marrs-Morford, along with ISU President Deborah Curtis, Provost Mike Licari, and Greg Goode, traveled to Washington, DC, to present IPLI to a group of legislative assistants. The goal of this presentation was to cultivate an opportunity to elevate IPLI to a national model and possibly secure federal assistance as well as to raise the profile of the IPLI program. Follow up from this presentation included the possibility of hosting a Leadership Summit to bring in outstanding principal support programs from around the country to share best practices. Congressman Jim Banks was formally presented with the 2017 IPLI Service Award during this presentation.
- Thirteen IPLI principals presented action research projects last year at the IASP Fall Professionals Conference. Marrs-Morford will be submitting proposals in the near future for action research presentations at the 2018 Conference in November.
- Shawn Wright-Browner presented the *IPLI Reflection Journal* to the board. This was an idea concept to allow principals to reflect on each seminar throughout their two-year program. Wright-Browner has offered to create and print this journal as an in-kind contribution to IPLI.

IV. Budget

Marrs-Morford presented a five-year summary and a projected year six 2018-2019 budget for IPLI. She explained that contractual services are increasing with the rise in speaker fees due to bringing in well-known, national speakers. This summer's speakers include Eric Jensen and Kristen Anderson. Some areas of cost cutting include the Marzano HRS surveys. To save cost, IPLI will now create, administer, and analyze data collected from the Marzano HRS surveys after paying a yearly licensing fee.

Each year IPLI has a substantial carryover amount to cover a second year should IPLI not be refunded in the future or if there is a decrease in state funds.

V. INALI

Due to a previous engagement, Todd Bess was unable to provide an update on the INALI program, but applications are currently being accepted for the new cohort group. Information is available on the IASP website.

VI. IPLI Future

Marrs-Morford would like the Board to begin thinking about a leadership transition in the future. Several individuals have expressed interest in becoming the next director of IPLI, but Marrs-Morford expressed the importance of the new director having extensive experience with IPLI. The Board also discussed challenges with hiring for this position.

VII. Next Advisory Board Meeting

The next Advisory Board Meeting is scheduled for August 28 at 10:00 a.m. at 101 West Ohio Street, Indianapolis, IN. A June 6, 2019, meeting is also currently scheduled.

The meeting adjourned at 11:30 a.m.