

## IPLI COHORT 7, YEAR 2 MENTORS November 23, 2020, Seminar Day Virtual

### *Schedule for the IPLI Seminar Day (you should receive a link to the conference from [iasp.eventowl.net](http://iasp.eventowl.net))*

- 8:30 – 10:00 a.m. General Session – Keynote Jon Gordon
- 10:00 – 10:30 a.m. Break
- 10:30 – 11:30 a.m. Concurrent Sessions – Round 1
- 11:30 – 12:30 pm Lunch

Please remind your principals to join the Zoom link below and be ready to go by 11:30.

- 11:30 – 12:30 pm Lunch and Working Regional Focus-Cohort Meetings (All IPLI participants will need to log into Madison's Zoom link <https://indstate-edu.zoom.us/j/97979016900> to facilitate the whole group. Each group will have their breakout room.)
- 12:30 – 1:30 p.m. Concurrent Sessions – Round 2
- 1:45 – 2:45 p.m. Concurrent Sessions – Round 3
- 2:45 – 3:00 p.m. Break
- 3:00 – 4:00 p.m. Concurrent Sessions – Round 4

### *HRS Information*

- Principals should have completed the HRS Level 3 surveys. Please check with your principals to ensure they have done so. If they need an extension, they need to let Kelly know ASAP.

### ***November Regional Focus Cohort Meetings***

*Adapted from the work of Nancy Fichtman Dana, University of Florida*

***This coming month, you'll be meeting with your regional focus cohort group – principals only on Monday, November 23, from 11:30 pm – 12:30 pm, via the Zoom link listed above. The purpose of this meeting is to give and receive feedback on the action research plans your principals will bring to the November Seminar. Everyone will have the opportunity to share his or her team's brief for feedback. The goal is for everyone in your regional cohort to leave this session with a refined, doable, and quality plan for his/her IPLI team action research project.***

***\*\*While we know that time for this is short, please remind everyone that you will all be able to follow through with more detail in January! However, if you want to extend your time into the next Concurrent Session, please feel free to do so. This schedule was developed based on the in-person meeting.***

***To accomplish this goal, all regional cohort groups will follow this agenda:***

- **Begin with a short "Opening Activity" (Anywhere from approximately 4 minutes)** to help your focus cohort get to know one another better and transition from the hectic pace of their work as administrators to the meeting that lies ahead. This could be as simple as asking them to share what they are thankful for this holiday season. **OR** Ask each member to share one takeaway from Jon Gordon's presentation or another conference presentation. **OR** Create your opening activity based on

what you've learned about your administrators or perhaps modify an opening activity you used with your faculty.

- **Review Ground Rules for your focus cohort (Approximately 1 minute)** to ensure meetings run smoothly.
- **Action Research Team Project Sharing - REQUIRED (Approximately 45 minutes)**: Each principal will share his/her team's wondering, their action plan, and how he or she is going to collect data (lagging indicators – evidence).

Each principal shares his/her team's inquiry brief (template attached) with others and receives feedback using the inquiry brief discussion protocol (attached) found on p. 96 of *Leading with Passion and Knowledge* (8 minutes per principal in the group.).

**(A total of approximately 45 minutes. I've outlined the process for groups with 5 principals below. If your group has fewer principals, you can adjust the timing, taking a little longer per principal or moving onto the inquiry brief litmus test earlier. If you have more than 5 principals, change the time accordingly.)**

- 5 Minutes: Briefly review the Inquiry Brief Protocol (attached) found on pages 96-97 of *Leading with Passion and Knowledge* **(Revise the language to reflect a team inquiry versus an individual inquiry.)**
- 8 Minutes: Principal A shares Inquiry brief in Regional Cohort Group and receives feedback from group members
- 8 Minutes: Principal B shares Inquiry brief in Regional Cohort Group and receives feedback from group members
- 8 Minutes: Principal C shares Inquiry brief in Regional Cohort Group and receives feedback from group members
- 8 Minutes: Principal D shares Inquiry brief in Regional Cohort Group and receives feedback from group members
- 8 Minutes: Principal E shares Inquiry brief in Regional Cohort Group and receives feedback from group members

**The Inquiry Brief Litmus Test (Approximately 5 minutes)** View the inquiry brief litmus test together (**attached PowerPoint; please download to your device**), as the principals in your group make final refinements to their plans based on the feedback they received from their colleagues.

Thank everyone for sharing! Encourage principals to share the feedback with their teams, make revisions as needed, and implement the plan as soon as possible.

- **Review upcoming dates:**
  - January 26, 2021 – IPLI Seminar Day
  - February regional focus-cohort meeting
  - March regional focus-cohort meeting
  - ✓ April 13, 2021 – IPLI Seminar Day, which will include AR Showcase of Schools and Graduation

✓ May/June regional focus-cohort meeting

- **Closing thoughts and preparing for next time. (Approximately 5 minutes)** Thank the group for sharing their progress on their inquiry briefs and ask group members to share ideas for how you can continue to support one another throughout the data collection process. Remind the principals that data collection should be completed by late March/early April.

*Here is your "To Do" list for after the November meeting:*

- Submit attendance to Madison.
- Follow-up with principals by emailing and confirming their team's action research project topic.
- Share topics with Kelly.
- Ensure principals have completed HRS Level 3 surveys.
- In December and January, frequently check with principals to make sure action plans have been implemented and are going well.

*Remember:*

When you are done facilitating the November Seminar meeting of your regional focus-cohort, take some time to pat yourself on the back to celebrate the excellent coaching work you've done during the first half of the IPLI year! You've introduced your teams to the Year 2 process. You've successfully taken them through a mini-AR research cycle. You've helped them develop a wondering for their team IPLI action research cycle, and they now have a plan for gaining insights into that wondering and are ready to go! You've done super work as a coach! Congratulations, and enjoy Thanksgiving and your holiday breaks as well!

**I wish everyone an extraordinary November meeting with safe and healthy Happy Holidays.**

**Kelly & the Leadership Team – Amy, Brian, David, Jane, Mike, Rhonda, Steve, & Madison**