Dear IPLI Cohort 7 Mentors,

We looking forward to meeting with you on **Wednesday, July 15, 2020, from 1:00 to 5:00 p.m. (EST)/ Noon to 4:00 p.m. (CT)**, to learn with and from one another about coaching action research in your role as a regional cohort mentor in the coming year! We will meet on Zoom. I will be sending an agenda after the first of July, but here is the information for joining the meeting:

* Topic: IPLI Cohort 7 Mentor Meeting
* Time: Jul 15, 2020 01:00 PM Eastern Time (US and Canada)
* Join Zoom Meeting

<https://zoom.us/j/94245750656?pwd=ODh4bXFEOEYrUVFvL1dGYlY3dDg0Zz09>

* Meeting ID: 942 4575 0656
* Password: 486349

In preparation for the **Cohort 7 Seminar Day on Thursday, July 16, 2020**, please make sure you have completed the following:

* Made a personal contact with your principals.
* Arranged a location for your regional focus-cohort (principals and teacher-leaders) to meet on Thursday, July 16, 2020, with appropriate social distancing requirements in place (e.g., 6 feet apart, mask, etc.). We will be closely watching the state requirements for social distancing, and we will let you know if there are any changes. Also check on your site’s social distancing requirements.
* Sent all principals meeting location, time (8:30-4:00 EST; 7:30-3:00 CT), and social distancing requirements for your meeting location. Everyone should wear a mask, so please remind them to bring their own mask. Also, please make sure to specify that principals need to send this info to their teacher-leaders.
* Checked to ensure the Internet works well at your meeting location. You will be joining the IPLI Seminar through Zoom, and will want to be able to project onto a big screen for everyone to see.
* Have made food and drink arrangements for the day. Everything should be pre-packaged (e.g., boxed lunch from local restaurant, Jimmy Johns, Panera, breakfast bars, yogurt, canned/bottled drinks, etc.).

If you have not done so, please send Lori your meeting location ([Lori.Davis@indstate.edu](mailto:Lori.Davis@indstate.edu)). Here’s the information we have received so far:

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| **Mentor** | **Location for July 16 Cohort 7 Summer Seminar** |
| Nathan Boyd |  |
| Brent Bokhart |  |
| Brittany Greene |  |
| Amy Linkel |  |
| Christy Merchant |  |
| Rob Moorhead |  |
| Krista Nelson | Center Grove Elementary School |
| John Ralston |  |
| David Robertson |  |
| Chad Rodgers |  |
| Tom Stoner |  |
| Emily Tracy |  |

We will either be mailing or delivering your Summer Seminar materials to you. This will include handouts, books, t-shirts, etc.

In terms of reimbursement for food, after the seminar, please make sure you submit an itemized list to Lori ASAP.

If you have any questions, please don’t hesitate to contact me. Looking forward to seeing you on July 15!

Wishing all a happy July 4th of July!