**HRS Level 1 Long-Form Leading Indicator Survey for Administrators**

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| 1: Strongly disagree | 2: Disagree | 3: Neither disagree nor agree |
| 4: Agree | 5: Strongly agree | N: N/A or don’t know |

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| **1.1 The faculty and staff perceive**  **the school environment as safe and orderly.** | Our school is a safe place. | 1 | 2 | 3 | 4 | 5 | N |
| Our school is an orderly place. | 1 | 2 | 3 | 4 | 5 | N |
| Our school has clear and specific rules and procedures in place. | 1 | 2 | 3 | 4 | 5 | N |
| Teachers and staff know the emergency management procedures for our school. | 1 | 2 | 3 | 4 | 5 | N |
| Teachers and staff know how to implement the emergency management procedures for our school. | 1 | 2 | 3 | 4 | 5 | N |
| Teachers, staff, and students regularly practice implementing emergency management procedures for specific incidents. | 1 | 2 | 3 | 4 | 5 | N |
| Our school’s emergency management procedures are updated on a regular basis. | 1 | 2 | 3 | 4 | 5 | N |
| **1.2 Students, parents, and the community perceive**  **the school environment as safe and orderly.** | Students and their parents describe our school as a safe place. | 1 | 2 | 3 | 4 | 5 | N |
| Students and their parents describe our school as an orderly place. | 1 | 2 | 3 | 4 | 5 | N |
| Students and their parents are aware of the rules and procedures in place at our school. | 1 | 2 | 3 | 4 | 5 | N |
| Our school uses social media to allow anonymous reporting of potential incidents. | 1 | 2 | 3 | 4 | 5 | N |
| Our school has a system that allows me to communicate with parents about issues regarding school safety (for example, a school call-out system). | 1 | 2 | 3 | 4 | 5 | N |
| I coordinate with local law enforcement agencies regarding school safety issues. | 1 | 2 | 3 | 4 | 5 | N |
| I engage parents and the community regarding school safety issues. | 1 | 2 | 3 | 4 | 5 | N |
| **1.3 Teachers have formal roles in the decision- making process regarding school initiatives.** | It is clear which types of decisions will be made with direct teacher input. | 1 | 2 | 3 | 4 | 5 | N |
| Techniques and systems are in place to collect data and information from teachers on a regular basis. | 1 | 2 | 3 | 4 | 5 | N |
| Notes and reports exist documenting how teacher input was used to make specific decisions. | 1 | 2 | 3 | 4 | 5 | N |
| Electronic tools (for example, online survey tools) are used to collect teachers’ opinions regarding specific decisions. | 1 | 2 | 3 | 4 | 5 | N |
| Groups of teachers are targeted to provide input regarding specific decisions. | 1 | 2 | 3 | 4 | 5 | N |

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| **1.4 Teacher teams and collaborative groups regularly interact to address common issues regarding curriculum, assessment, instruction, and the achievement of all students.** | A professional learning community (PLC) process is in place in our school. | 1 | 2 | 3 | 4 | 5 | N |
| Our school’s PLC collaborative teams have written goals. | 1 | 2 | 3 | 4 | 5 | N |
| I regularly examine PLC collaborative teams’ progress toward their goals. | 1 | 2 | 3 | 4 | 5 | N |
| Our school’s PLC collaborative teams create common assessments. | 1 | 2 | 3 | 4 | 5 | N |
| Our school’s PLC collaborative teams analyze student achievement and growth. | 1 | 2 | 3 | 4 | 5 | N |
| Data teams are in place in our school. | 1 | 2 | 3 | 4 | 5 | N |
| Our school’s data teams have written goals. | 1 | 2 | 3 | 4 | 5 | N |
| I regularly examine data teams’ progress toward their goals. | 1 | 2 | 3 | 4 | 5 | N |
| I collect and review minutes and notes from PLC collaborative team and data team meetings to ensure that teams are focusing on student achievement. | 1 | 2 | 3 | 4 | 5 | N |
| **1.5 Teachers and staff have formal ways to provide input regarding**  **the optimal functioning of the school.** | Data collection systems are in place to collect opinion data from teachers and staff regarding the optimal functioning of our school. | 1 | 2 | 3 | 4 | 5 | N |
| Opinion data collected from teachers and staff are archived. | 1 | 2 | 3 | 4 | 5 | N |
| Reports of opinion data from teachers and staff are regularly generated. | 1 | 2 | 3 | 4 | 5 | N |
| The manner in which opinion data from teachers and staff are used is transparent. | 1 | 2 | 3 | 4 | 5 | N |
| Our school improvement team regularly provides input and feedback about our school’s improvement plan. | 1 | 2 | 3 | 4 | 5 | N |
| **1.6 Students, parents, and the community have formal ways to provide input regarding the optimal functioning of the school.** | Data collection systems are in place to collect opinion data from students, parents, and the community regarding the optimal functioning of our school. | 1 | 2 | 3 | 4 | 5 | N |
| Opinion data collected from students, parents, and the community are archived. | 1 | 2 | 3 | 4 | 5 | N |
| Reports of opinion data from students, parents, and the community are regularly generated. | 1 | 2 | 3 | 4 | 5 | N |
| The manner in which opinion data from students, parents, and the community are used is transparent. | 1 | 2 | 3 | 4 | 5 | N |
| Our school hosts an interactive website for students, parents, and the community. | 1 | 2 | 3 | 4 | 5 | N |
| I use social networking technologies (such as Twitter and Facebook) to involve students, parents, and the community. | 1 | 2 | 3 | 4 | 5 | N |
| I host virtual town hall meetings. | 1 | 2 | 3 | 4 | 5 | N |
| I conduct focus group meetings with students, parents, and the community. | 1 | 2 | 3 | 4 | 5 | N |
| I host or speak at community/business luncheons. | 1 | 2 | 3 | 4 | 5 | N |

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| **1.7 The success of the whole school, as well as individuals within the school, is appropriately acknowledged.** | Our school’s accomplishments have been adequately acknowledged and celebrated. | 1 | 2 | 3 | 4 | 5 | N |
| Teacher teams’ or departments’ accomplishments have been adequately acknowledged and celebrated. | 1 | 2 | 3 | 4 | 5 | N |
| Individual teachers’ accomplishments have been adequately acknowledged and celebrated. | 1 | 2 | 3 | 4 | 5 | N |
| I acknowledge and celebrate individual accomplishments, teacher-team or department accomplishments, and whole-school accomplishments in a variety of ways (for example, through faculty celebrations, newsletters to parents, announcements, the school website, or social media). | 1 | 2 | 3 | 4 | 5 | N |
| I regularly celebrate the successes of individuals in a variety of positions in the school (such as teachers or support staff). | 1 | 2 | 3 | 4 | 5 | N |
| **1.8 The fiscal, operational, and technological resources of the school are managed in a way**  **that directly supports teachers.** | Teachers have adequate materials to teach effectively. | 1 | 2 | 3 | 4 | 5 | N |
| Teachers have adequate time to teach effectively. | 1 | 2 | 3 | 4 | 5 | N |
| I develop, submit, and implement detailed budgets. | 1 | 2 | 3 | 4 | 5 | N |
| I successfully access and leverage a variety of fiscal resources (such as grants or title funds). | 1 | 2 | 3 | 4 | 5 | N |
| I manage time to maximize a focus on instruction. | 1 | 2 | 3 | 4 | 5 | N |
| I direct the use of technology to improve teaching and learning. | 1 | 2 | 3 | 4 | 5 | N |
| I provide adequate training for the instructional technology teachers are expected to use. | 1 | 2 | 3 | 4 | 5 | N |